

Bay Haven Charter Academy, Inc.
Board of Directors Meeting Minutes
Thursday, August 3, 2023
NBH Media Center
4:00 p.m.

Attending: Mr. Jon McFatter, Mr. Tim Parker, Mr. Waylon Thompson, Ms. Jennifer McCabe, Mr. Daniel Brewer, Mrs. Sandy Porter, Ms. Tiffany Ennis, Mr. Lance Marrano

Absent: Mrs. Joyce Wilson

Others attending: Mr. Larry Bolinger

- I. Call to Order** – 4:02 p.m.
- II. Pledge of Allegiance** – Mr. Jon McFatter
- III. Prayer** – Mr. Jon McFatter
- IV. Approval of Agenda** – Mr. McFatter requested that Item VIII (C) be removed to come back to the Board later after the contract is prepared. He also requests an addition to the action items for the approval of the repair of the Bay Haven fields. Mr. Thompson made a motion to approve the agenda as amended. Mr. Parker seconded the motion. All in favor, no further discussion, motion carries.
- V. Approval of Minutes** – 07/13/23 – Mr. Parker made a motion to approve the minutes as presented. Ms. McCabe seconded the motion. All in favor, no further discussion, motion carries.
- VI. Presentation by the Clemons Company**
- VII. Budget Workshop**
- VIII. Action Items**
 - A. Approval of 2023-2024 Budget – Mrs. Ennis made a motion to approve the budget as presented. Mr. Marrano seconded the motion. All in favor, no further discussion, motion carries.
 - B. Approval of Disposition of Property – NBHE – Mrs. Porter motion made a motion to approve the disposition as presented. Mr. Thompson seconded the motion. All in favor, no further discussion, motion carries.
 - ~~C. Approval of Repair and/or Replacement of Cracked Windows and Doors at NBH~~
 - D. Approval for naloxone addition to policy 5780 – previously advertised – Mr. Parker made a motion to approve the policy addition as presented. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
 - E. Approval of Change to Military Preference for Lottery – Mr. Thompson made a motion to approve a change to the military preference for lottery to 50% of open seats after the siblings of existing students. Mrs. Porter seconded the motion. All in favor, no further discussion, motion carries.
 - F. Approval of Contract Amendment for Panhandle Engineering – Board members were not in favor of going back to April, nor allowing the increase of 5% each year. Mr. Parker asked if we could go out into the market and see what other proposals might be available. The CFO stated we could. Mr. Marrano agreed about seeing what the market is. Mr. Thompson made a motion to approve the 1st amendment to the continuing contract with an effective date August 3rd, not going back retroactively, and deleting the

second sentence of paragraph one giving no right to an increase by any percentage. The contractor must come back with any increases yearly. Mrs. Porter seconded the motion. All in favor, no further discussion, motion carries.

- G. Discussion of Property Insurance limits
- H. Approval of addition to Athletic Job Description that the AD cannot coach a sport – Parent, Ms. Jennifer Stovall, read a statement. After some discussion, the board asked for the revised job description to be brought back to the next meeting, and this item is tabled until then.
- I. Approval for repair of Bay Haven fields – The recommendation is for the US Lawn quote of \$48,745.84. Mrs. Porter made a motion to approve the repair as presented. Mr. Brewer seconded the motion. All in favor, no further discussion, motion carries.

IX. Informational Items

- A. School updates

X. Announcements

- A. The next agenda meeting will be Thursday, August 31st at 3:30 p.m. Please get any items for discussion to Mr. McFatter or Ms. Maddox by that time. If something is requested on the agenda, make sure senior staff knows about these items and have time to research whatever they may need. Please get items prior to the agenda meeting if possible.
- B. The next Board meeting will be held Thursday, September 7th at 4:00 p.m. at the NBH Media Center.

XI. Public Comments – None.

XII. Board Comments – Ms. McCabe thanked the CFO for her presentation and noted that things seem to be going well for Mrs. Lewis and Mr. Spivey at Bay Haven. Mr. Brewer thanked the Board for approving the field repair at Bay Haven. Mr. Parker stated the Bay Haven admin team was the dream team, and that he was excited for next week. Mrs. Porter spoke about the doors at NBH. She also requested that areas under the stairwell where shovels, rakes, etc. are stored need to be fenced off. Mr. McFatter stated that he and Mr. Bolinger have had a conversation about having a sports meeting to include an overview, a talk about the athletic handbook, finances, and what the role and responsibility of the board is. He stated a date had not yet been set. Mr. Marrano requested that the date be announced as soon as possible.

XIII. Adjournment – 6:33 p.m.